

FULTON CITY SCHOOL DISTRICT

DISTRICT-WIDE SCHOOL SAFETY PLAN

**5/23/01
Reviewed & Updated 8/11/16**

Introduction

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a District-wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with more detailed emergency response plans required at the school building level. Districts are at risk of a variety of acts of violence, natural and technological disasters. To address these threats, the State of New York as enacted the Safe Schools Against Violence in Education (SAVE) law. This component of Project SAVE is a comprehensive planning effort that addresses risk reduction/prevention, response and recovery with respect to a variety of emergencies in the school district and its schools.

Fulton City School District supports the SAVE Legislation and intends to engage in a planning process for compliance with the legislation. The District Superintendent encourages and advocates on-going district-wide cooperation and support of Project SAVE.

Fulton City School District spent several years researching and developing the existing Emergency Management Plan with input from county and local response agencies, administration and staff. The Fulton Emergency plan is updated annually and copies are sent to:

- ◆ Fulton City Police
- ◆ Fulton City Fire Department
- ◆ Oswego County Sheriff
- ◆ NYS Police
- ◆ Volney Volunteer Fire Department
- ◆ Granby Fire Department
- ◆ Oswego County Emergency Management Office
- ◆ Ambulance Services

The team includes Board representatives, administrators, teachers, safety personnel and other personnel representatives and students. It was this committee's responsibility to develop the District-wide Safety Plan.

C. Concept of Operations

Prior to amending 155.17, School Emergency Management Plans, the district had developed an Emergency Management Plan to be in compliance with the regulation. This planning involved the Board of Education, administrators and local and county emergency response agencies. As the plan evolved, situations occurred which identified the need for a Crisis Response Team, which was created specifically to deal with illnesses or death of students and staff. This Crisis Response Team went through an extensive training program to identify areas of responsibility for each team member in specific crisis situations. That team is a component of our current Emergency Management Plan and is activated by the Emergency Management Coordinator when the need is identified.

In the event of an emergency or violent incident, the site administrator will immediately notify the District's Superintendent. The Superintendent will activate the Emergency Management Team if necessary and notify the District Superintendent at CITI (BOCES).

Once the Emergency Management Team has been activated, local emergency officials will also be notified when appropriate.

Fulton City School District has existing protocols in place to request resources from the Oswego County Emergency Management Office, with local Law enforcement agencies, fire departments and ambulance services. State resources of SEMA or FEMA, if required, are also available.

D. Plan Review and Public Comment

This plan will be reviewed periodically during the year and will be maintained by the District-wide School Safety Team. The required annual review will be completed on or before July 1 or each year after its adoption by the Board of Education. A copy of the plan will be available at the Fulton District Office.

Pursuant to Commissioner's Regulation 155.17 (e) (3), this plan will be made available for public comment 30 days prior to its adoption. The district-wide and building-level plans will be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

While linked to the District-wide School Safety Plan, Building-level Emergency Response Plans shall be confidential and shall not be subject to disclosure under Article 6 or the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.

Full copies of the District-wide School Safety Plan and any documents will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plans will be supplied to both local and State Police within 30 days of adoption.

Section II – Risk Reduction/Prevention and Intervention

A. Prevention/Intervention Strategies

1. *Program Initiatives*

The following activities and programs are conducted by Fulton City School District in an attempt to improve communication among students and between students and staff and reporting of potentially violent incidents. (See appendix)

- ◆ non-violent conflict resolution training
- ◆ peer mediation programs
- ◆ poster campaigns
- ◆ small group and individual counseling
- ◆ Community School Program
- ◆ Anger management
- ◆ Crisis intervention
- ◆ Parenting education
- ◆ Project DARE
- ◆ Services to Aid Families (SAF)
- ◆ PBIS
- ◆ AIS
- ◆ RTI
- ◆ After school tutoring

2. *Training, Drills and Exercises*

The Fulton City School District will conduct safety training and drills. In addition the district annually conducts emergency evacuation drills and periodic lock-down drills.

3. *Implementation of School Security*

The Fulton City School District monitors activity in all of its schools by the following:

- ◆ During school hours, main entrance doors at each building are staffed by a Greeter. Locked doors have signs directing visitors to the main entrance. A Greeter (requests picture identification of each visitor), ensures visitors log in and out and dispenses a temporary visitor ID tag. Greeters and hall monitors are equipped with radios, in order to notify administration of any disturbance or emergency.
- ◆ Hall monitors and greeters are hired by each building principal. The screening process involves an interview, reference checks, fingerprinting, and SED background check (as required by the July 1, 2001 SAVE legislation).
- ◆ All hall monitors and greeters are required to participate in security training designed by the Director of Facilities, Operations & Transportation.
- ◆ All staff members are issued ID cards. Employees are required to wear their ID Badges.
- ◆ Random searches are conducted periodically with the use of police canine units.

- ◆ The District has:
 - Surveillance cameras, both interior and exterior
 - Buzzer entry system capability

4. *Vital Educational Information*

The District office maintains information concerning student population, staff and transportation needs for each building within the Fulton City School District. Names and home phone numbers of building administrators are listed in the building level emergency management plan.

B. Early Detection of Potentially Violent Behaviors

Future training programs will be implemented in the FCSD covering such topics as:

- ◆ Early Warning/Timely Response
- ◆ Threats Assessment
- ◆ Early detection of potentially violent behaviors
- ◆ Safety and Security Training

C. Hazard Determination

The FCSD emergency plan has considered various potential sites of emergency, in consultation with Oswego County Emergency Management Office and the Fulton City School District. Potential sites include but are not limited to: school buildings, roadways surrounding schools, playgrounds and athletic fields, buses, off-site field trips, and the Nine Mile Point Nuclear Plants in Scriba. Procedures in the building level emergency plan are in place to respond to these potential emergency sites.

Section III – Response

A. Notification and Activation (Internal and External Communications)

- ◆ The district’s building level Emergency Management Plans lists all law enforcement agencies and their phone numbers that may need to be called in the event of an emergency incident. Building administrator or their designee is authorized to call 911 if law enforcement, fire department or medical response teams are needed.
- ◆ The report of an incident or a hazard’s development will be reported to the administrator in charge or his/her designee as soon as possible following its detection.
- ◆ The building will utilize both internal and external communications in emergencies: telephone, intercom, district radio system (portables), emergency alert system (EAS), bullhorns, bus radio system, and a runner system.
- ◆ In an event of an emergency, the administrator in charge or his/her designee will notify all building occupants to take the appropriate protective action.
- ◆ In the event of an early dismissal, the Superintendent or Designee will notify the radio and television stations for a public announcement.
- ◆ In the event of other emergencies, the Superintendent or Designee will inform the media.

B. Situational Responses

Multi-Hazard Response

The building level Emergency Management Plan includes at least the following hazard-specific procedures:

Threats of violence	Intruder
Hostage/kidnapping	Explosive/bomb threat
Natural/weather related	Hazardous material
Civil disturbance	Biological
School bus accident	Radiological
Gas leak	Fire
Medical emergencies	Structural damage
Building system failure	
Others as determined by the District-level School Safety Team.	

Specific procedures are outlined in the Fulton City School District Building Level Emergency Management Plan.

The Fulton City School District has procedures for responding to implied or direct threats and acts of violence in the building level Emergency Management Plan. Included in the emergency plan are identified resources for an emergency including staff qualified in first aid and CPR, procedures for obtaining advice and assistance from local government officials, and procedures to coordinate district resources and manpower during an emergency. Procedures for school cancellation, early dismissal, evacuation, and sheltering are all included in the emergency management plan.

Section IV – Recovery

District resources will support the Building Emergency Response Teams and Post Incident Response Teams. The Fulton City School District Safety Team will utilize information from school emergencies in its annual evaluation of the plan.

Fulton City School District

ICS Plan

Incident Commander

Brian Pulvino *

Betsy Connors **

Safety/Security

Jerry Seguin *

Angelo Vescio **

Liaison

Kathy Nichols *

Jerry Seguin **

Public Information

Tom Greer *

Geri Geitner **

Operations

Chris Ells*

Dan Carrol**

Planning

Kathy Adams *

Greg Henrie **

Logistics

Angelo Vescio *

Terry Warwick **

Finance

Kathy Nichols *

Cora Miligy **

- * Primary
- ** Alternate

Approved: July 12, 2016