

Important Student Information Notice

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that The Fulton School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Fulton School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Fulton School District to include this type of information from your child's education records in certain school publications.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, colleges and universities, military recruiters, the media and prospective employers.

The Fulton City School District has designated the following information as "Student Directory Information" for students in grades pre-kindergarten through twelfth grade: the student's name, name of the student's parent or guardian, school currently attending, grade in school, participation in officially recognized activities and sports, awards received, a student's works (written or otherwise), photographs including the student and video and/or audio clips of students. "Student Directory Information" for students in grades nine through twelve includes the following additional information: the student's address, electronic mail address, telephone listing, date and place of birth, major field of study, weight and height of members of athletic teams, dates of attendance, the most recent previous educational institution attended by the student.

Examples of publications that may contain Directory Information include, but are not limited to, the following:

- A playbill, showing your student's role in a drama production
- Newspaper articles
- The annual yearbook
- Fulton City School District web site
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for football, showing weight and height of team members

If you do **not** want the Fulton City School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing within 20 days. You may use the form below to provide such notification.

Please do **not** release directory information pertaining to the following student:

Student Name (Please Print)

Parent Signature

Name of Teacher

Date