

**APPOINTED BOARD OFFICIALS**Internal Claims Auditor

The Board of Education here-by reestablishes the position of Internal Auditor for the City School District, City of Fulton, N.Y., according to Section 2526 of the Education Law, it being understood that the person appointed to said position shall serve at the pleasure of the Board of Education. The responsibilities of the internal auditor are as follows:

- \* check all claims against the budget allocations and the purchase document
- \* verify all footings, discounts, extensions and totals
- \* establish proof of receipted goods
- \* confirm certification of officer prior to payment
- \* verification of bills
- \* authorize treasurer to sign checks for payment.

District Treasurer

The Board of Education shall also annually appoint a District Treasurer. Such District Treasurer shall serve until the next re-organizational meeting, or until a successor has been appointed. The salary of the District Treasurer shall be fixed annually at the Board re-organizational meeting. The District Treasurer shall perform such duties imposed upon the office by statute or law: i.e., shall report, at least monthly, to the Board of Education the state of all accounts; shall act as official custodian of all district funds; shall sign all checks, including those for which facsimile signatures have been approved; and, shall perform such other duties as may be assigned to the office by the Board of Education. The District Treasurer shall file a bond for the faithful performance of his/her duties, or be covered under a blanket undertaking pursuant to policy 2210, V.

The Board of Education may appoint, fix the term, and fix the compensation of such other officials as may be necessary for its proper functioning.

Ref: Education Law §§902; 2121; 2122; 2130

Approved: May 24, 2016  
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